

Newman Central Catholic High Reopening Plan 2020-2021 School Year

Personal Hygiene and Sanitization Stations

Masks will be worn at all times in the building. Masks must be school appropriate.

Sanitizing stations will be at each entrance of the building, drinking fountains, cafeteria, and in classrooms. Students, staff and visitors will be required to use hand sanitizer when entering the building.

Students and staff members will self-screen for symptoms using the 8 to 18 App provided. Students, staff and visitors will have their temperature checked prior to entering the building.

Entrance/Exit

There will be 7 entrances where students can enter the building. All students who are dropped off must be dropped off in the front. No drop offs will be allowed in the back parking lot.

Students who are dropped off with last names A - M must enter the doors # 3 at the front entrance.

Students who are dropped off with last names N - Z must enter the doors #1 at the Gymnasium doors.

Students who drive or ride with a student who drives beginning with the last names A - H and bus riders must enter the doors #8 the back entrance.

Students who drive or ride with a student who drives beginning with the last names I - Z must enter the doors #11.

CEO student will park in the front and enter in the front door #3.

Staff will review the student self-screening process for symptoms and take the student's temperature.

At 8:00 a.m. when doors are locked, the back entrance will no longer be an entrance. If late, students will have to park at Sacred Heart Church and walk in the front entrance.

Parents/visitors are allowed but must wear a mask and temperatures will be taken. Parents need to call ahead for an appointment and must enter through the front door #3.

There will be a drop box for payments of tuition and lunch money inside the foyer.

Floor markers in hallways will display 6 feet social distancing and directions of hallway flow.

Classroom Set-Up and Distancing

Desks and table spacing 6ft away from each other where possible; group work will be on-line in class as well as labs.

Floor markers in classroom

Recording lessons, live virtual classrooms

Assigned seating for all classes

PE

Health classes will be provided in the fall semester.

PE classes will be provided in the spring semester.

Masks will be worn during PE classes.

Equipment will be sanitized after each use.

Adjustment to PE curriculum will be addressed to avoid any physical contact exercises.

At this time, locker rooms will be off limits.

Cafeteria

There will be 2 lunches - A & B lunches. One of the lunches will have 3 different locations and the other will have 2 locations for lunch. Such as the cafeteria, gym and concession stand area. When weather permits, students will be allowed to eat outside.

There will be assigned seating in the lunch areas and will be placed 6 ft apart. Students will sit in assigned seats and called to get in line to avoid students standing in the hallway.

There will be a choice of hot or cold lunch. Students and staff will be served by the lunch staff.

Morning breakfast items or after school purchases from the cafeteria will no longer be available to the students and staff.

The use of the cafeteria microwave and the storage of items in the cafeteria refrigerator will not be allowed at this time.

Floor markers for lunch lines will be provided.

Transportation

Masks must be worn at all times.

A limit of 50 students will be allowed on the bus.

Dixon Bus route will run normal routes. Students will be spaced with assigned seating to maintain social distancing rules. Students will self-screen prior to entering on the bus and the bus driver will take temperatures before getting on the bus.

Buses will be sanitized after each use. Bus driver will clean once students have exited the bus.

Hand sanitizer will be available to students when entering and leaving the bus.

Device & Learning Resource Deployment

Our goal at Newman is to be one-to-one. We have ordered 50 more Chromebooks which are currently on back order. We will allow for personal devices until we receive our shipment at which time we will deploy the new devices to those students.

Schedule

7:30 a.m. - Students may enter the building by using the door designated above. Students must then go straight to their 1st block class. Lockers will not be allowed at this time. Only backpacks will be allowed for students to store their items and take from class to class.

Newman is shortening the class minutes from 82 minutes to 75 minutes. There will be 5 minutes in between class for passing minutes. This allows for us to have staggered release times for classes so not all students are in the hallway at the same time.

8:00 a.m. - Start time

8:00 a.m. - 9:15 a.m. - 1st Block

9:20 a.m. - 10:35 a.m. - 2nd Block

10:40 a.m. - 11:55 a.m. - 3rd Block

11:55 a.m. - 12:25 p.m. - A Lunch

12:30 p.m. - 1:45 p.m. - A Lunch students in 4th Block or WACC

12:00 p.m. - 12:45 p.m. - B Lunch students in 4th Block

12:45 p.m. - 1:15 p.m. - B Lunch

1:15 p.m. - 1:45 p.m. - B Lunch students back to 4th Block

No Homeroom

Students will clean their desks and area prior to leaving class.

Teachers will be available from 1:45p.m. - 3:00 p.m. by appointment to assist with students who need extra assistance. Students must immediately leave the campus upon dismissal. The parking lot will be monitored.

WACC students should not return to school unless they have an appointment with a teacher.

This schedule is subject to change with the ever evolving situation.

Restroom use will be allowed during class time and backpacks will remain in the classrooms.

If we should return to Remote Learning, here is Newman Central Catholic High School's Plan:

Remote Learning Days

Remote days will be utilized on occasions when school is cancelled due to inclement weather or other unexpected closures. While traditional instruction is always our goal, Remote Learning will allow for little or minimal disruption to the instructional process with school closures by making those out-of-school days as educationally productive and engaging as possible. Remote Learning involves the use of technology, such as a computer, Chromebook, or other technical devices, to access teacher prepared lessons or instructions that

students will complete while away from the school building. In the event an Remote Learning needs to be used the following will occur:

1. Students are expected to be actively engaged based on the following schedule:

Remote Learning A/B Schedule

First Hour	8:00-9:00
Second Hour	9:30-10:30
Third Hour	11:00-12:00
Fourth Hour	12:30-1:30
Office Hour	2:00-3:00

2. Each student will complete the check-in Google Form for their class and receive their assignment and/or instructions for each of their classes through each of their Google Classrooms.
3. Each teacher will have the flexibility to determine if the assignment will be due the same day, next day or later in the week.
4. Students and parents/guardians are encouraged to contact their teachers during their scheduled office hour between 2:00-3:00 P.M. If that time frame does not work, please contact that teacher to set up an alternate time to meet via phone, email, or Google Meet.
5. If circumstances occur which prevent the student from checking-in on the announced Remote Learning Day, a parent will need to call the attendance line just as they would do if the student was to be absent that school day. If the student does not take part in the Remote Learning Day, the absence will be accumulated as normal and all make-up work is expected to be completed within the appropriate grace period by the school for an absence. Regular attendance policies still apply.
6. Individual households with internet issues are strongly encouraged to address these concerns with the teacher and school at the beginning of the school year or as they emerge during the course of the year.
7. Students that are having difficulties with their internet connectivity may park in the front or back parking lot in order to connect to the Newman WiFi. Students are expected to stay within their vehicle.

Google Meet Norms

Camera on portrait view, face visible for the camera

Mic off until prompted to speak

Seated and dressed in an educationally appropriate manner

School appropriate Academic setting, school appropriate etiquette

Expected to contribute honestly

First Hour Prayer led by teacher

Learning Platform

Newman will use Google Classroom as our learning platform.

Students will be taught the first days of school about Google Classroom and Meet. Parents will be provided with virtual training options to be viewed on-line on our website.

Google Classroom will be integrated from the beginning of the school year and utilized daily.

Google Classroom and Google Meet will be established and used when meeting virtually, Google Classroom will be used continuously throughout both models - in-person or Remote Learning.

Extracurriculars

Extracurriculars will be offered - for athletics Newman will follow the regulations and guidelines as shared by the IHSA, IDPH and ISBE.

Newman utilizes NFHS for individuals to view games and events online. This will be offered again for those who think it may be risky to attend in person events. There is a cost to the subscriber.

Cleaning and Sanitization

The building will be deep cleaned regularly before students arrive each morning.

Restrooms will be closed during all passing periods to allow for cleaning.

Mass

Mass will be offered. Freshmen and sophomore students will attend Mass wearing masks and Junior and Seniors will attend Mass virtually. Then the next time Juniors and Seniors will attend Mass wearing masks and Freshmen and Sophomores will attend Mass virtually. We will switch each time Mass is offered.

Infectious Disease

Signage will be placed in entrances noting that persons may not enter the building if they have any currently known symptoms of COVID-19 or other infectious disease, such as:

- | | |
|-------------------------|----------------------------|
| ❖ Fever | Sore throat |
| ❖ Cough | New loss of taste or smell |
| ❖ Shortness of breath | Congestion or runny nose |
| ❖ Difficulty breathing | Nausea |
| ❖ Chills | Vomiting |
| ❖ Fatigue | Diarrhea |
| ❖ Muscle and body aches | Headache |

When students are reported absent, school personnel will request specific information and ask about COVID-19 exposure and/or diagnoses.

COVID-19 diagnoses and exposure cases will be reported to the local health department.

The school will follow the ISBE, IDPH, CDC guidelines for students who were suspected of having COVID-19, whether they were tested or not, which state that 72 hours must elapse from the resolution of fever without fever-reducing medication and 10 days must pass after symptoms first appeared.

Students diagnosed with or exposed to COVID-19 will be tracked. Tracking methods include checking in with the school nurse/principal/superintendent upon returning to school to verify the resolution of the symptoms and that any other criteria for the quarantine have been met.

Students or staff returning to school following a quarantine period as a result of COVID-19 are required to check in with the school nurse or building administrator before they are admitted back into the school building.

Procedures for Individual with Potential Infectious Disease (Covid, Influenza, etc)

Staff and students should not come to school if they are ill. They should notify the school that they are ill and will not attend that day. If COVID or other infectious disease is suspected, they are to stay home until they are cleared by a medical professional. If they become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case, they are to contact the Principal as soon as possible, so contact tracing can begin.

Sick staff members or students should not return until they have met CDC/Local Health Department's criteria to discontinue home isolation and/or written release from a medical provider.

Procedure if someone comes down with infectious disease symptoms at school

Immediately separate staff and children with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. Individuals who are sick should go home or to a healthcare facility depending on the severity of their symptoms.

If a student is identified as potentially having an infectious disease, either by reporting symptoms or reporting that they have been in contact with a potential/diagnosed ill individual, they will be immediately removed from the general population and put in the designated isolation area. School administration will contact the parents to come pick them up as well as notify the health department if a COVID exposure is suspected.

The isolation area will be the Principal's office. It has a large area where the student can remain socially distant from others as well as anyone supervising them prior to parent pick up. The room has a second private exit that can be controlled to avoid exposure. After the individual has left the school, the maintenance staff will initiate cleaning/disinfecting procedures.

If you are calling an ambulance or bringing someone to the hospital, alert them that the person may have COVID-19.

All isolated areas will be cleaned and disinfected after each use per the health department guidelines.

School administrators will work with the local health department and medical providers to identify potential contacts/exposures. In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act.

